

Coulston Parish Council

Minutes of the General Meeting of Coulston Parish Council (CPC) held on Tuesday 3rd March 2026 at 7.30pm at the Coulston Village Hall, Coulston, Westbury, Wiltshire, BA13 4NY.

Present: Cllrs. Vize (Chair), Markes, Fisher, Dolman.

In attendance: Tekla Hicks (Clerk) and Cllr. Reay (Wiltshire Council) and 4 Members of the Public (MOPs).

The meeting was opened at 7.30pm.

25-26/69 **Recording and filming of the meeting**

No members of the public planned to record or film the meeting.

25-26/70 **Apologies**

Cllr. Suter gave her apologies and the reason was UNANIMOUSLY APPROVED.

25-26/71 **Declarations of Interest**

No declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011 were received.

25-26/72 **Minutes of the previous meeting**

The minutes of the parish council meeting held on 6th January 2026 were APPROVED UNANIMOUSLY.

25-26/73 **Co-Option**

The council considered an application and UNANIMOUSLY RESOLVED to co-opt Cllr. N. Dolman to the council.

25-26/74 **Reports**

25-26/74.1 The chair updated the meeting regarding the preparation of an Emergency Plan and whether a steering group or working group could be set up to complete it. ACTION: Bring to May meeting to discuss with residents. The chair also updated the meeting with a summary of the meeting held recently with the Strategic Engagement and Partnership Manager (Melksham, Devizes & Pewsey) for Wiltshire Council to discuss better ways to engage with Wiltshire Council.

25-26/74.2 Wiltshire Councillor Reay updated the meeting that the Wiltshire Council budget for 2026-27 had been set, and the Planning Inspectors had given Wiltshire Council a response to their Local Plan application. For more detailed information, please see the parish council website 'news' page.

25-26/74.3 There was no update from the clerk.

25-26/74.4 The up-to-date external meetings schedule was noted.

25-26/75 **Public Participation**

25-26/75.1 There were no questions from members of the public in attendance.

25-26/75.2 There were no petitions or deputations received.

25-26/76 **Planning matters to discuss**

25-26/76.1 There were no new planning applications received before the meeting.

25-26/76.2 The council noted the Coulston Parish Council Planning Schedule.

25-26/77 **Maintenance to include items as below:**

25-26/77.1 It was noted that the Parish Stewards had all been diverted to highways repairs covering the whole of the county at the moment, so no parish visits were taking place.

25-26/77.2 A discussion took place regarding the flooding in the Village Hall car park. Wiltshire Council

owns the car park and is investigating the next steps to take for remedial action. The clerk will be kept informed and bring updates to the next meeting.

25-26/78 **Finance**

25-26/78.1 **Payments** APPROVED UNANIMOUSLY:

25-26/78.1a Clerk's expenses – travel and WFH allowance.

25-26/78.1b TEEC for website INV-5587- £187.20.

25-26/78.2 There were no invoices already paid prior to meeting.

25-26/78.3 There were no invoices/requests for payment received after the preparation of the agenda.

25-26/78.4 **Monthly Management Accounts**

Members received the monthly financial report and bank reconciliations and Cllr. Markes signed the report and bank reconciliations. APPROVED UNANIMOUSLY.

25-26/79 **Staffing**

25-26/79.1 The council noted the clerk's new CiLCA qualification.

25-26/79.2 The council noted there were no updates on staff recruitment.

25-26/80 **The General Power of Competence**

25-26/80.1 The council confirmed it had met the eligibility to adopt the General Power of Competence.

25-26/80.2 The council RESOLVED UNANIMOUSLY to adopt the General Power of Competence.

25-26/81 **Confirmation of date of next meeting:** Tuesday 5th May 2026 at 6pm followed by the Annual Parish Meeting at 7.30pm. There being no further business the meeting was closed at 8.25pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the clerk.

06.03.2026

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Signed: 